

JCEL-M05-01 Business Manual

1.5 Health and Safety Policy

- 1. Jenks & Cattell Engineering Ltd, Neachells lane, Wednesfield, Wolverhampton, WV11 3PU through its directors and Management, recognises and accepts its responsibility as an employer to provide a safe and healthy work place for all its employees.
- 2. The company will take all reasonably practicable steps within its power to meet responsibilities under the Health & Safety at work act, paying attention to:
 - Plant, equipment and processes
 - Handling, storage and transportation of articles and substances
 - Information, instruction, training and supervision to enable all employees to avoid hazards and contribute positively to their own Health & Safety at work.
 - Safe access and egress from the building
 - · Adequate Health Safety and welfare facilities
 - A healthy working environment
- 3. The company will ensure that adequate medical facilities are provided on its premises and will provide such medical supervision and monitoring of the working environment as it necessary to ensure healthy and safe working conditions. Selected employees will be trained as proficient first aiders with details displayed on notice boards.
- 4. The company reminds its employees of their own duties stated within the act, to care for their own Health & Safety, and that of other persons and to cooperate with the company so far as is necessary to carry out its own responsibilities successfully, and not to interfere or misuse equipment, materials or facilities provided in the interests of health, safety and welfare, or in the fulfilment of any legal obligations.
- 5. Personal protective equipment (PPE) will be provided where they are essential to an employee's work, which must be used whenever required.
- Training is fundamental to the achievement of an ever-improving safety standard, and a vigorous safety training programme at all levels will be maintained to ensure an awareness among all levels of management, and by each employee of the company their responsibilities and obligations under the act.
- 7. The company encourages joint consultation between management and employee's representatives on matters of health, safety and welfare through regular safety committee review meetings.
- 8. The success of the company health & Safety Policy depends upon the co-operation of all employees. In this respect, alertness, self-discipline and regard for the welfare of others are of paramount importance and regarding this, a copy of this statement will be available to all employees as well as being displayed on notice boards.
- 9. All sub-contractors working on the site will be required to sign a contract that includes a Health & Safety clause.

Jeremy King Managing Director

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